

2017 Hutch Rod Run Vendor/Exhibitor Application



Vendor Information

Name: _____

Contact Name: _____

Address: _____

Telephone: (cell) _____

Email: _____

Resale Number (if applicable): _____

Description of Products or Services

Space Reservation Information

Space reservation is for Sept. 29th, 30th & Oct. 1st at the Hutchinson Rod Run located on downtown Main Street from Third to Avenue B in Hutchinson, Kansas. Tractors must be removed from trailers. Once set-up is complete space must be occupied until close of show on October 1st. Space will be assigned on a first come basis. Hutchinson Rod Run Inc. will cooperate with vendors and exhibitors to provide the best possible location for displays based on availability, reservation and payment date.

Indoor and outdoor spaces are available. Indoor ____ Outdoor ____ (please check)

Booth / Area Size & Fees

Size	Prior to 09/01/2017 (50% Deposit Required)	Deposit Amount	After 09/01/2017 (Payment in Full Required)
<input type="checkbox"/> 10' x 10'	\$150	\$75	\$150
<input type="checkbox"/> 10' x 20'	\$200	\$100	\$200
Outdoor only below -			
<input type="checkbox"/> 20' x 20'	\$500 (1/2 intersection)	\$250	\$500
<input type="checkbox"/> 20' x 40'	\$1000 (full intersection)	\$500	\$1000

Vendor/ Exhibitor Terms & Conditions

Set-up Times: Friday, Sept. 29th from 8am-12pm. No set-up on Saturday, Sept. 30th or Sunday, Oct. 1st.

Take-down Times: Sunday, October 1st **beginning "no earlier than at 3pm!"**

Vendor/Exhibitor Equipment: Vendor/exhibitor must supply all booth equipment unless other arrangements are made with space application.

Vendor/Exhibitors are required to operate throughout the entire show.

Electricity: Electrical power is available and must be requested with space application.

Space Assignment: Space will be assigned on a first come basis. Hutchinson Rod Run, Inc. will cooperate with vendors and exhibitors to provide the best possible location for displays, based on availability, payment date and reservation.

Specify any companies or types of displays near which you do not want to be located:

Special Requests: **Electrical Plug-ins: What type?** _____ **Max Amps?** _____

Proof of Insurance: A copy of one million dollar (\$1,000,000) certificate of insurance is due with application and payment.

Payment: 50% of fee due with application, balance due by September 1st, 2017. All applications submitted after September 1st, 2017 must include full payment. (See fee schedule on page 1)

Cancellation Policy: Cancellations must be submitted in writing to Hutchinson Rod Run, Inc., PO Box 3160, Hutchinson, Kansas 67504 prior to September 1st, 2017. Cancellations not received by September 1st, 2017 will forfeit all money paid to date.

Acceptance: Hutchinson Rod Run, Inc. reserves the right to accept to reject any exhibit space application. All Vendor Applications will be Reviewed and Confirmation will be Returned to Applicant.

Applicant is responsible to be registered with the Kansas Department of Revenue and to make payment of proper sales tax if making retail sales.

By submitting this application we hereby apply for vendor or exhibitor space at the 2017 Downtown Hutchinson Rod Run and Classic Car Show located on downtown Main Street from Third to Avenue B in Hutchinson, Kansas. All applications are subject to the rules and regulations governing the show and its production, including without limitations, the terms and conditions set forth in this application.

By signing this application I agree to all Terms & Conditions

X _____ Date:

Checks are payable and should be mailed to:

Hutchinson Rod Run Inc.

P.O. Box 3160-67504

Hutchinson, Kansas 67504

Questions? Contact Jim Gruver at 620-727-3582